RIGHT OF WAY (ROW) & SIDEWALK PERMIT APPLICATION

Pine City
North. Nice and close.

Permits required: The city requires a permit for any activity that disrupts traffic, restricts access or modifies any infrastructure within the right of way, or for any private use of the public right of way. Such activities include replacement of or modifications to driveways/sidewalks and block parties. Utility and construction companies are required to obtain permits for all work within the right of way.

For Office Use Only	
Fee:	$75.00
Received by:	
Payment Type:	
Date:	
Permit #:	
Date Requested:	

Site Address:			
Location (to and from):			
Project Description and Type of Construction:			
Applicant:			
Address:	City:	State:	Zip:
Contact Person:	Phone #:		
Emergency # (if different):	Email:		
Contractor (if other than applicant):	Registered as an Annual Installer: ____Yes ____No		
Contact Person:	Phone #:		
Emergency # (if different):	Email:		

Type of Permit – Please Check

____Emergency ____Excavation ____Obstruction/Aerial Interduct ____Pole Attachment ____Small Cell ____Sidewalk

Facilities Information

☐ Cable TV	☐ Traffic	☐ Storm Sewer	☐ Water	Conduit/Water Service (Size & Material):
☐ Gas	☐ High Pressure	☐ Low Pressure	☐ San. Sewer	
☐ Electric Voltage:			☐ Storm Sewer	Cable (Size & Type):
☐ Telecom.	☐ Fiber	☐ Other:		

Purpose of Construction

☐ New	☐ Replacement	☐ Repair	☐ Other:

Type of Construction

☐ Trench	☐ Hole	☐ Chamber	☐ Bore (Specify)
☐ Aerial	☐ Plow (Specify):		☐ Other:

Construction Details

Excavation Size:	**Length:**	**Width:**	**Depth:**	**Total Linear Footage Installed:**
ROW being used:	☐ Driving Lane	☐ Parking Lane	☐ Sidewalk	☐ Blvd ☐ Median
Type of Material:	☐ Concrete	☐ Bituminous	☐ Gravel	☐ Sod ☐ Field Grass ☐ Trees & Shrubs
Structures:	☐ Curb & Gutter	☐ Sidewalk	☐ Signals	☐ Other:

Construction Schedule

Estimated Start Date:	Estimated End Date:
Working Daytime Hours (start – end times):	Weekend/After Hours Dates:

Comments

____ (If this box is checked) Prior to any work being done in the ROW (including Gopher State locates,) the permit holder shall notify any affected property owners of the planned work to be done in the ROW.

Applicant/Contractor must be registered in compliance with the Right-Of-Way Ordinance before a permit will be issued.
WARNING: Call Gopher State One Call before digging! – (800)252-1166 | Call for ROW Inspections – (320)629-2575

Applicant Signature:	Date:
Permit Approved By:	Date:

WITH THIS APPLICATION YOU MUST PROVIDE AN AERIAL SKETCH OF PROPOSED PROJECT, SHOWING THE DISTANCE BETWEEN PROPERTY LINES & STRUCTURES.