



Regular City Council Meeting Minutes
September 26, 2019 - 8am
Council Chambers
315 Main Street South

In attendance: Mayor Carl Pederson, Councilor Steve Ovick, Councilor Gina Pettie, Councilor Brian Scholin and Councilor Mary Kay Sloan.

Absent: None.

Staff in attendance: City Administrator Matthew Van Steenwyk, Public Works Supervisor Maury Montbriand, Community Development Director Lezlie Sauter, and Financial Advisor with Elhers, Jason Aarsvold.

The Mayor called the meeting to order at approximately 8:00 a.m. and led the Council in the Pledge of Allegiance.

Additions and/or Deletions to the Agenda – A request was made to add a general conversation with regard to the City Administrator’s evaluation process. *Motion by Ovick, seconded by Pettie to approve the agenda as modified. Motion carried.*

Open Forum – No public comment was made or offered.

Approval of preliminary for 2020 budgets and levies for the City of Pine City (Res #19-58), EDA (Res #19-56), HRA (Res #19-55) –

City of Pine City Budget and Levies (Res #19-58) – A discussion was had on the proposed levy and the incorporation of the EDA into the General Fund Levy. *Motion by Scholin, seconded by Ovick, to approve the preliminary 2020 budgets and levies for the City of Pine City via Res #19-58 with modification of the general fund budget to incorporate the EDA levy amounts. The motion carried unanimously by roll call vote.*

HRA (Res #19-55) – Van Steenwyk provided an overview of the levy proposal and highlighted the change in methodology used, full market value verses taxable market value. *Motion by Sloan, seconded by Pettie, to approved the HRA Budget and 2020 Levy via Res #19-55. The motion carried unanimously by roll call vote.*

EDA (Res #19-56) – A discussion was had that the EDA levy should be reflected and part of the General Fund Levy. No action was taken on this resolution. Resolution #19-56 to be considered void.

Approval of One-Day Liquor Licenses for Pine Center for the Arts (10/11/19 and 11/08/19) – Motion to approved the

City of Pine City

315 Main Street South, Suite 100, Pine City, Minnesota 55063-1619 Phone: 320.629.2575 Fax: 320.629.6081

E-mail: admin01@pinecitygov.com Web site: pinecity.govoffice.com

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One-Day Liquor Licenses for Pine Center for the Arts for October 11, 2019 and November 8, 2019 by Scholin, seconded by Pederson. Motion carried.

Discussion on City possibly accepting a donation of a portion of Parcel 42.0210.000, 1150 3rd Ave SW from Martin and Suzen Carey – A discussion was had on the proposed land to be gifted to the City. *Motion by Scholin, seconded by Ovick, indicating interest in accepting once subdivided. Motion carried.*

Request for Handicap Accessible Parking Spots in Liquor Store Parking Lot by New Horizon Thrift Store – Van Steenwyk provided a summary of the request for handicap parking spots in the public parking adjacent to the Voyageur Bottle Shop. A discussion was had on the requirements for ADA compliance. Van Steenwyk provided the recommendation that the spots be the two eastern spots on the southern segment of the parking lot. Direction to staff to proceed with the analysis of the parking revision proposed (NE spot along the curb and the first spot on the west edge of the liquor store, along the sidewalk). Staff to determine feasibility and best fit for ADA compliance parking spots in the lot. Recommendation to be presented to Council at a later date.

Pre-Sale Report for General Obligation Bonds - Resolution #19-57, Providing for the Sale of \$7,180,000 General Obligation Bonds –Aarsvold provided a summary of the proposed bond issuance which includes a refunding of the 2012A bond issuance. Motion by Scholin, seconded by Sloan, to approved Resolution 19-57 providing for the sale of \$7,180,000 general obligation bonds. Motion carried with Sloan, Ovick, Pederson, Pettie, and Scholin voting in favor and none opposed.

GIS Memo & Proposals – Van Steenwyk and Sauter provided a summary of the GIS proposals. A discussion was had on the benefits of the ArcGIS platform, but concerns were noted on the need to use the platform more fully. A need for a commitment from Council and staff was noted. A discussion was had on the potential benefit of an intern position and the Parks & Recreation position having GIS expertise. Direction for staff to seek training and exposure to the product in a real-world environment to see how it would be integrated into City operations. Staff to then interact with SEH and MSA to see if staff can come to a recommendation to Council.

Sidewalk Repair & New Sidewalks – A discussion was had on the Committee recommendation. Staff to reach out to the school to gauge their interest in participation in a sidewalk project in the 2019/2020 year. Staff to create a list of sidewalk expenditures spend to date (including 320 Brewing and at Crosslake Preserve Park).

Project Update – Anderson provided a project update on the NW Street & Utility project. No action was taken on this item.

Hillside Update – Montbriand provided an update on the water main break resulting from the bridge and Hillside project. No action was taken on this item. A project timeline for the County project was also provided.

Hilltop Park - A discussion was had on the broken pole at the Hilltop Park. Staff to reach out to ECE for their input and to make the area secure for the general public.

City Administrator Evaluation – A discussion was had on the proposed evaluation form. Council to review the form and provide feedback on the proposed form and date for completion of the evaluation.

HRA- Pederson provided an update on the HRA and its support of the Housing Study.

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Motion to enter into a closed Session at approximately 10:00am, by Pettie, seconded by Sloan, pursuant to Minn Stat. 13D.03 to discuss labor negotiations strategy with Minnesota Teamsters and AFSCME Local Unit 65. Motion carried.

Closes Session closed at 10:34, and Council re-entered into an open session.

Motion by Scholin, seconded by Sloan to enter into a closed session at approximately 10:35 am pursuant to Minn Stat. 13D.05 subd 2(b) to discuss personnel related matters concerning a Public Works employee Bob Joyce. Motion carried.

Motion to close the closed session and enter into open session at approximately 10:51 am.

No further action was taken.

Motion to adjourn the meeting by Pettie, seconded by Ovick, to adjourned the meeting at approximately 10:52 am.

Matthew Van Steenwyk
City Administrator