



Regular City Council Meeting Minutes
June 5, 2019 – 6:30pm
Council Chambers
315 Main Street South

In attendance: Mayor Carl Pederson, Councilor Steve Ovick, Councilor Brian Scholin, Councilor Gina Pettie, and Councilor Mary Kay Sloan.

Absent: None

Staff in attendance: City Administrator Matthew Van Steenwyk, Public Works Supervisor Maury Montbriand, Liquor Store Manager Lara Smetana, Community Development Director Lezlie Sauter, and City Engineer Greg Anderson.

Mayor Pederson called the meeting to order at approximately 6:30 p.m. and led the Council in the Pledge of Allegiance.

A request was made to add approval of the Public Works Maintenance Worker. *Motion by Ovick, seconded by Pettie, to approve the agenda as amended. Motion carried by unanimous consent.*

Consent Agenda - The consent items include the approval of the April 25, 2019 Regular Meeting Minutes May 1, 2019 Regular Meeting Minutes, and the May 14, 2019 Special Meeting Minutes, approval of the May 2019 Bills, approval of the Pine County Fines Reports for April 2019, approval of Temporary Liquor License for Pine Center for the Arts for event on June 14, 2019 at 265 5th St SE, approval of accounts payable invoices for the 3rd pay request for Geislinger and Sons, Inc. for the Snake River Utility Crossing and Lift Station project in the amount of \$79,330.50, SEH General Engineering invoice in the amount of \$4,758.80, approval of Flaherty & Hood General Municipal Services for \$13,776.25, and approval of Temporary Liquor License for Immaculate Conception Church for event on September 22, 2019 at Pine County Fairgrounds Event Center. A request for Fire Chief to be in attendance to help explain some of the Fire Department bills. *Pettie made a motion, seconded by Ovick, to approved the consent items with the AEM invoices removed from the consent agenda. A discussion was had at working toward efficiencies on contracted services. Motion carried by unanimous consent.*

Pulled from Consent - AEM Financial Solutions 2018 Audit Prep and Accounting, Reconciliation etc. invoices in the amount of \$16,726.00 & \$12,642.38. No action was taken on this item pending additional information from AEM.

Open Forum – No statements were made or offered.

Sheriff's Report – A representative from the Sheriff's department was not available for a report.

Note was made of damages to the pavilion at Robinson Park and the need for better enforcement. Note was made for the need for better lighting at the park.

City of Pine City

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Smetana and Montbriand noted damages at the beach to docks and other equipment. Discussion was had on installation of some trail cameras. Discussion to be continued at the Parks & Recreation committee.

Public Hearing on amendments to the 2019 Fee Schedule - General Licenses - Peddlers, Solicitors, and Transient Merchants and Chapter 5: Section 545: Peddlers, Solicitors, and Transient Merchants

Public hearing open at 6:54 pm.

Public hearing closed at 6:55pm

First reading of **Ordinance #19-01**, Amending the 2019 Fee Schedule - General Licenses - Peddlers, Solicitors, and Transient Merchants - *Motion by Scholin, seconded by Sloan, to waive the second read and to approve Ordinance #19-01, City of Pine City Fee Schedule as amended. On a rollcall vote, the motion to approve Ordinance 19-01 passed 5-0, with Scholin, Sloan, Ovick, Pettie, and Pederson voting in favor and none against.*

First reading of **Ordinance #19-10**, Amending Chapter 5: Section 545: Peddlers, Solicitors, and Transient Merchants - *Motion by Sloan, seconded by Pettie, to waive the second read and to approve Ordinance #19-10, Amending Chapter 5: Section 545: Peddlers, Solicitors, and Transient Merchants. On a rollcall vote, the motion to approve Ordinance 19-10 passed 5-0, with Scholin, Sloan, Ovick, Pettie, and Pederson voting in favor and none against.*

Technology Park Sign - Sauter provided a summary of the propose sign modification, noting EDA approval of option without the map option. *Motion by Sloan, seconded by Ovick, to proceed with the sign modification at the low-cost bid of \$3,300 from DB signs. Motion carried by unanimous consent.*

Site Improvement/Citizen Planner Award Criteria – Sauter provided an overview of the Site Improvement/Citizen Planner award criteria. *Motion to approve proceeding with the presented criteria by Scholin, seconded by Pederson. Motion carried by unanimous consent.*

Public Works 2 General Maintenance Worker – *Motion by Ovick, seconded by Scholin, to approve the hire of Robert (Bob) Joyce as the Public Works 2 – General Maintenance Worker at a rate of \$16.57/hour. Motion carried by unanimous consent.*

Approval to purchase LineLazer Paint Sprayer – Montbriand provided a summary of the request and quotes received. *Motion by Scholin, seconded by Pettie, to proceed with the purchase of the LineLazer Paint Spryer from the low-cost bid of \$5,486.00 from Diamond Vogel. Motion carried by unanimous consent.*

Discussion on purchase of Reiser Property – Van Steenwyk provided a summary of the current status of the purchase of the Reiser property noting a meeting scheduled for Thursday June 6th at 10:30 am. No action was taken on this item.

BNSF Property Discussion PID 427016000 – Pettie provided an update on a conversation with the BNSF related to the purchase of the property adjacent to Chaleen Park – PID 427016000. Pettie noted that in conversations with a representative from the Railroad stated that the discussion of purchasing is currently off the table. Pettie noted that a potential lease for parking is possible. Direction to not renew lease. *Motion by Pederson, seconded by Sloan, to request leaving the dock where it is currently placed if we mow the property in lieu of lease payment. Motion carried by unanimous consent.*

Discussion on old docks at beach – Smetana provided an update on the old docks at the beach and the potential to move to Voyageur Park as boat slips. *Motion to move the beach docks to Voyageur Park by Pettie, seconded by Sloan. Motion carried by unanimous consent.*

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May 2019 Monthly Liquor Sales Report - Smetana provided an overview of the May activity noting the impact of weather and water level. No action was taken on this item.

Other Items:

Anderson provided an update of the 2019 Street Project, the NW mill and overlay project, Industrial Street Project, and the Snake River project. No action was taken on this item.

A discussion was had on the private property at the southern end of the 4th Street NE and the installation of sidewalks. Montbriand noted that that is private property so the City should not install sidewalks on private property.

A discussion was had about the terminus of 1st Ave SE.

Mayor –

June 25th Fire Committee meeting scheduled.

Motion to adjourn by Ovick, seconded by Pettie, at approximately 7:45 pm. Motion carried by unanimous consent.

Matt Van Steenwyk
City Administrator

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