



EDA Meeting Minutes
Wednesday, June 24, 2020 8:30 a.m.

Remote Meeting information:

<https://meetings.ringcentral.com/j/1499316943>

Meeting ID: 149 931 6943

Attendees: EDA Vice President Frank Christopherson, Mayor Carl Pederson, City Councilor Steve Ovick, Doug D'Aigle, Mike Sauser, and Tom Gahler.

Staff: Matthew Van Steenwyk, City Administrator and Lezlie Sauter, Community Development Director

Absent: Mayor Carl Pederson and EDA President Kevin Anderson

Call Meeting to Order at approximately 8:30 am by Vice President Frank Christopherson.

Approval of May 27, 2020 Meeting Minutes - *Motion to approve the May 27, 2020 meeting minutes by Ovick, seconded by Gahler. On a rollcall vote Gahler, Ovick, Sauser, D'Aigle, and Christopherson voted in favor and none against. Motion carried.*

Presentation of YTD Treasurer's Report and April – June 15, 2020 Bills – Van Steenwyk provided a summary of the bills and treasurer's report. *Motion to approve YTD Treasurer's report and April – June 15, 2020 Bills by Gahler, second by D'Aigle. On a rollcall vote Gahler, Ovick, Sauser, D'Aigle, and Christopherson voted in favor and none against. Motion carried.*

Approval of Technology Park video by Sky Eye Films – Sauter provided a brief overview of the park video process and discussion. *Motion to approve the Technology Park video by Sky Eye Films by Christopherson, second by Ovick. On a rollcall vote Gahler, Ovick, Sauser, D'Aigle, and Christopherson voted in favor and none against. Motion carried.*

EDA Mission Statement/Strategic Plan – The board entered into a brief discussion on the EDA mission. Additional discussion was tabled to a later meeting.

CARES Act Funding – Sauter provide a brief update on the proposed CARES Act funding and the potential uses. Sauter noted the discussions to date with the ECRDC and the County on using the proposed funding. No action was taken on this item.

MnDot Transportation & Economic Development program (TED) funding program – Sauter noted the proposed MnDot Transportation & Economic Development program. No action was taken on this time.

ORVIS property – Van Steenwyk provided note that a request to discuss the Orvis property was provided. Sauser noted that discussions on the possible purchase of the Orvis property PID 420049009, were had and that the family may be open to a purchase offer. The Orvis property is in the Agriculture Open Space District (AO) and Beacon indicates approximately 30% of the land as wetlands. The amount indicated was \$220,000 for the 44.7 acres. *Motion to recommend to the City Council the purchase of PID 420049009 by Ovick, second by Christopherson. On a rollcall vote Gahler, Ovick, Sauser, D'Aigle, and Christopherson voted in favor and none against. Motion carried.*



ECE's Loan/Grant Option – Van Steenwyk noted that this item was retained on the agenda for continued review and potential discussion should the need arise. It was noted that no additional applications have been received. No action was taken on this item.

Development Updates -

Airport Rd Parcel – Sauter provided a brief project update. Sauter noted the need for submittal of the annual report. Sauter also noted the next step in the process is the cleanup phase but a business needs to be identified for that grant funding to proceed.

Timber Pines – Sauter noted that the developer's agreement had expired and that they are moving through the process to get a developer's agreement re-approved at the upcoming Planning Commission and City Council meetings.

Hilltop Cottages – Sauter provided a project update noting a proposed August start date.

Mill Site Redevelopment – Sauter noted that the RFP is out for bids. Sauter further noted that no RFPs or interest has been received. Sauter noted that signs will be going up on the property indicating its availability and the RFP process.

Chamber Updates (Becky) – Schueller provide a Chamber update noting the correspondence to members of a DEED grant. Schueller noted a pending survey for businesses to provide information on needs as it relates to the potential CARES act funding. Schueller noted the DEED grant funding may not be accessible by home based businesses.

Schueller provided discussion on the Freedom Fest activities, i.e. classic car cruise and coloring activity.

Meeting adjourned at approximately 9:03 am.

Minutes taken by: Matthew Van Steenwyk, City Administrator