



EDA Meeting Minutes
Wednesday, May 27, 2020 8:30 a.m.
Pine Government Center (Council Chambers)

Remote Meeting information:

<https://meetings.ringcentral.com/j/1490724160>

Meeting ID: 149 072 4160

Attendees: EDA President Kevin Anderson, EDA Vice President Frank Christopherson, Mayor Carl Pederson, City Councilor Steve Ovick, and Tom Gahler.

Staff: Matthew Van Steenwyk, City Administrator and Lezlie Sauter, Community Development Director

Absent: Doug D'Aigle and Mike Sauser

Call Meeting to Order at approximately 8:30 am by President Kevin Anderson.

Approval of April 1 and April 15, 2020 Special Meeting Minutes - *Motion to approve the April 1 and April 15, 2020 special meeting minutes by Christopherson, seconded by Pederson. On a rollcall vote Anderson, Pederson, Gahler, Ovick, and Christopherson voted in favor and none against. Motion carried.*

Presentation of March and April Treasurer's Report and March and April 2020 bills- *Motion to approve the March and April bills and Treasurer's report by Christopherson, second by Gahler. On a rollcall vote Anderson, Pederson, Gahler, Ovick, and Christopherson voted in favor and none against. Motion carried.*

Van Steenwyk provided an update on the MNCoC Grow Minnesota Partnership payment. Pederson stated for the record that he believed the payment was not improper or contrary to statute and was in full support of the EDA's mission. No action was taken on this item.

EDA Mission Statement/Strategic Plan – The board entered into a brief discussion on the EDA mission. The EDA requested that the discussion be kept on the agenda for future discussion. Staff to distribute a word document of the past strategic plan to EDA members for their review, comment, and edits. No action was taken on this item.

ECE's Loan/Grant Option – Sauter provided a summary of the ECE loan program. Mr. Bosman, ECE, spoke to the loan program and its intended purpose. Sauter provided a summary of the EDA RLF loans that have been processed to date and other conversations that have occurred on the loan program. A discussion was had on potential future need and the EDA's potential application for loan funds. EDA provided direction to keep this item on the next agenda for additional discussion.

GPAE Funding for Tech Park Project – Schueller provided a summary of the grant request. A discussion was had on the drone storyboard and project design.



Development Updates -

Advanced Design –Pederson provided an update on the proposed building demolition. No additional updates were made.

Timber Pines – Pederson provided a status update on the project. Pederson noted that the intended start date now into August. Pederson and Sauter provided a site plan process update.

EZ Electrical Solutions – Christopherson provided an update on the EZ Electrical Solutions noting a new major investor and the engaged Menards purchase order with leased space currently in Cambridge, MN.

Airport Rd Parcel – Sauter provided an update on the parcel and the MPCA rap approval. Sauter noted that additional grants are available once a business has been identified for the parcel. A discussion was had on the timeline and time restrictions of the process as well as any expiration date on the phase I or phase II.

Don Julio's – Sauter provided an inspection process update noting continued work. No indication of an opening date was made. Van Steenwyk provided an updated on the deferred loan payments resulting from COVID-19.

Mill Site Redevelopment – Sauter provided an update noting the RFP that went out for development. Sauter provided an overview of what the housing study recommended for the Mill Site building location.

Hilltop Cottages – Sauter provided a project update noting the intended closing date on the City's property of July. Sauter provided building application process noting the need for state approval on the process.

Gayle Motel – Sauter provided a status update on the project.

Early Years Academy – Van Steenwyk provided an updated on the deferred loan payments resulting from COVID-19.

Hotel – Sauter provided an update noting no continued conversations from the previous developers. No direction was provided on next steps. A general consensus was noted of not spending additional funds at this time.

Orvis Property – No updates provided.

Chamber Updates (Becky) – Schueller noted cancelation of the parade following the cancelation of the Pine County Fair. Schueller provided an update on the fireworks and other events.

Mayor Pederson provided an update on efforts made to support the restaurants an bars in the community. Pederson noted the temporary ordinance change intended to assist in this process.

Motion to adjourn by Christopherson, seconded by Gahler. Meeting adjourned at approximately 9:40am.

Minutes taken by: Matthew Van Steenwyk, City Administrator