



Regular City Council Meeting Minutes
May 1, 2019 – 6:30pm
Council Chambers
315 Main Street South

In attendance: Mayor Carl Pederson, Councilor Steve Ovick, Councilor Brian Scholin, Councilor Gina Pettie, and Councilor Mary Kay Sloan.

Absent: None

Staff in attendance: City Administrator Matthew Van Steenwyk, Public Works Supervisor Maury Montbriand, Liquor Store Manager Lara Smetana, Community Development Director Lezlie Sauter, and City Engineer Greg Anderson.

Mayor Pederson called the meeting to order at approximately 6:30 p.m. and led the Council in the Pledge of Allegiance.

Additions and/or Deletions to the Agenda – Requests were made to add approval of a temporary Liquor , & License for the Pine City Area Chamber of Commerce Freedom Fest for Saturday June 29th, 2019, addition of , approval of a temporary Liquor License for Pine City a Softball Association for an event on June 7, 8, & 9, 2019, a discussion about a request for approval of the Ragnar Relay Route through Pine City, a discussion of a request to use images of the Voyageur Statue in business Marketing, and approval to engage Stansky Construction for the 5th Ave. NE Watermain Repair. *Motion by Scholin, seconded by Pettie add the requested items. Motion carried.*

Consent Items: The consent items include the approval of March 28, 2019, Regular Meeting Minutes and April 3, 2019 Regular Meeting Minutes, approval of April 2019 Bills, approve Pine County Fines Reports for March 2019, approval of Temporary Liquor Licenses for Pine County Agricultural Society for events on July 20, 2019, July 31 & August 1, 2019 and August 2-4, 2019 at the Pine County Fairgrounds, approval application for gambling permit for Pine City Fire Department Relief Association to conduct a raffle at the Pine County Fairgrounds on September 14, 2019 for Fire on the Snake fundraising event, approval of a temporary Liquor License for the Pine City Area Chamber of Commerce/Freedom Fest event date June 29, 2019, approval of a temporary Liquor License for the Pine City Softball Association for an event on June 7, 8, & 9 at the Pine City Softball fields, and approval to engage Stransky Construction for 5th Ave NE watermain for a quote of \$11,583. *Ovick made a motion, seconded by Scholin, to approve the consent items, with Scholin indicating strong disagreement on noted check 113339, an advertisement processed contrary to policy established. The motion carried unanimously.*

Open Forum – Terry Neitzel 545 4th Street Apt 2 – Mr. Neitzel presented complaints on his apartment. Jason Kroska – Made a statement that the City needs to change policies to prevent issues such as Neitzel’s from occurring in the future.

City of Pine City

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Discussion on foundation at Rural School Museum - Erna Pangerl – Pangerl provided a summary of the foundation repair request made by the Rural School and the crumbling status of the foundation. A request was made to put a permanent foundation and permission to proceed with that action. *Motion by Sloan, seconded by Pettie, to allow work with Community Development Director and to proceed with repairs as deemed necessary. Motion carried.*

Sheriff's Report – Deputy Bettschen provided a Sheriff's report update on noise complaints and the BNSF bridge. A discussion was had on the patrol of Parks.

Yanik-Foster Rezoning Request - Resolution #19-34 -Sauter provided a summary of the Yanik-Foster request to rezone the parcel in question from R2 from MFR2 to allow up to 72 units. Sauter provided an overview of the finding of facts as it relates to the request. Sauter provided the rationale for staff's support to approve the request from the senior housing study, utilities, and park additions. A discussion was had on the precedent set by the Westchester development which went through a similar process in the past. A discussion was had on the services offered at the proposed facility. A discussion was had on the requirement of the Planned Unit Development that would follow after this rezoning request. A discussion was had on the storm sewer/runoff and the planned holding ponds.

James Willette, 205 1st Ave SE – Made comment on the non-affordability of the housing. An inquiry was made on why the development is not looking at the property next to the homeless shelter, noting traffic concerns.

Jarrold Campbell, 30 1st St SE – Campbell noted the buildable acres as opposed to lot acre noting the allowable units discrepancy. Campbell made an inquiry on the location and similarities with the existing MFR2 housing. He noted disagreement with the high-water figure presented. He noted the concerns with obstruction of views resulting from the development.

Carol Vander Horck, 100 2nd Ave SE – Noted disagreement with the statement that neighboring houses would increase in value and made a statement that their houses will decrease in value. Vander Horck noted her compassion to the community in question (implied elderly). Vander Horck posed a question if there were other properties that would be compatible with such a development.

Sauter provided an overview of other potential properties identified in Pine City that could be developed.

Holly Wilson, 5 1st St SE – Wilson noted that she contacted the County Assessor and sought a determination of the proposal of increase in property value resulting from the development. Wilson noted that no determination was presented. Wilson noted the precedent made in 2009 at the old arsenal property, denied development. Wilson provided discussion from the City's Comprehensive Plan Chapter 3 & 4 and the noted infill in the Comprehensive Plan. Wilson read a letter from a citizen in response to an email from a Council member. Wilson presented a petition with approximately 60 signatures. Wilson made an inquiry on why it needs to be rezoned as single-family homes are needed.

Bob Haedt, (address uncertain)– Stated concerns with the development being built on a dead end and how it relates to traffic and ambulance services and the potential resulting dangers. Haedt made note of the previous denial of the development on the old armory site. Haedt noted not disagreeing with the need for senior housing. Haedt reiterated his concerns about safety.

Earl Schuler, 20 2nd St SE – Schueller noted the citizen presentations at the public hearing held at the Planning Commission which were against re-zoning this parcel.

Richie Novy, 60 1st St SE– Novy noted concerns with the width of the existing road and dead-end nature of the roadway.

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Jeff Wilson, 5 1st St SE – Wilson provided a statement that he is not against development, but that the development there was not a good fit.

Female Citizen (name not provided)– provided concerns about the land stability.

Karen Kozak, 215 1st Ave SE – Kozak inquired about what happens to the residents of the facility once they expend their funds? The developer provided a reply.

Shannon Cunnien – 120 3rd St. SE – Noted concerns with traffic and safety.

A discussion was had on the City's responsibility and duties when it comes to development within the community. A discussion was had on the additional development controls allowed through the PUD process.

Scholin made a motion, seconded by Pettie, to adopt Resolution 19-34, rezoning PID 42.5022.000 from R2 to MFR2. On a rollcall vote, the motion passed 3-2, with Pederson, Scholin, and Pettie voting in favor and Sloan and Ovick voting against.

Ordinance #19-09 - *Motion by Scholin, seconded by Pettie, to approve Ordinance #19-09, AMENDING THE OFFICIAL ZONING MAP AS DESCRIBED IN SECTION 10.200.0120 OF THE MUNICIPAL DEVELOPMENT ORDINANCE CHANGING THE ZONING DISTRICT FOR A FOUR AND ONE HALF (4.5) ACRE PARCEL FROM ONE AND TWO FAMILY RESIDENTIAL (R-2) TO HIGHER DENSITY MULTI-FAMILY RESIDENTIAL (MFR-2), FOR TOM FOSTER AND ANGELA FOSTER. On a rollcall vote, the motion to approve Ordinance 19-09 passed 5-0, with Scholin, Sloan, Ovick, Pettie, and Pederson voting in favor and none against.*

Outdoor Sign Ordinance Amendment - Ordinance #19-07 -Sauter provided an overview of the proposed changes. A discussion was had on the proposed changes. *Motion by Ovick, seconded by Pederson, to approve Ordinance #19-07, revision of Chapter 10, section 10.500.0305, Outdoor Signs with noted minor corrections. On a rollcall vote, the motion to approve Ordinance 19-07 passed 5-0, with Scholin, Sloan, Ovick, Pettie, and Pederson voting in favor and none against.*

Mill Site Redevelopment Project - Resolution #19-33 to Purchase PID #42.5186.000 – Sauter provided a summary of the proposed purchase agreement. *Motion by Pederson, seconded by Sloan to approve Resolution #19-33 authorizing the purchase of PID 42.5186.000 (Potato Warehouse) for \$1.00. On a rollcall vote, the motion passed 5-0, with Pederson, Scholin, Ovick, Pettie, and Sloan voting in favor, and none voting against.*

Adoption of Citizen Participation Plan –Sauter provided a summary of the request and how it also relates to resolutions #19-35 and #19-31. *Motion by Sloan, seconded by Pettie, to adopt the Citizen Participation Plan. Motion carried.*

Approval of Local Government Resolution #19-35 - *Motion by Ovick, seconded by Sloan, to approve the Local Government Grant Funding Authorization Resolution #19-35. On a rollcall vote, the motion passed 5-0, with Pederson, Scholin, Ovick, Pettie, and Sloan voting in favor, and none voting against.*

Approval of Revising Slum & Blight Area Resolution #19-31 - *Motion by Ovick, seconded by Scholin to approve revision on Resolution Identifying "Slum & Blight" conditions in a targeted are of the City of Pine City. On a rollcall vote, the motion passed 5-0, with Pederson, Scholin, Ovick, Pettie, and Sloan voting in favor, and none voting against.*

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Approval of SEH invoice for Main Lift Station (Snake River Crossing Utility Project) - \$5,069.96 -Anderson provided an update to the Snake River Project. *Motion by Scholin, seconded by Pettie, to approve payment to SEH for the Main Lift Station in the amount of \$5,069.96. Motion carried.*

Approval of SEH invoice for 2019 Street Reconstruction Project - \$37,524.69 – Anderson provided an update to the 2019 Streets Project. *Motion by Sloan, seconded by Ovick, to approve payment to SEH for the 2019 Street Reconstruction Project in the amount of \$37,524.69. Motion carried.*

Approval of SEH change order #2 for the Snake River Utility Crossing & Lift Station – Anderson provided an overview of the change request extending the lift station going into operation to May 29th and a completion of the project by June 17th, 2019. *Motion by Ovick, seconded by Pettie, to approve SEH Change Order #2 for the Snake River Utility Crossing & Lift Station. Motion carried.*

Sidewalk Meeting - A discussion was had on the special council meeting to discuss sidewalks in the NE project. Meeting scheduled for May 14th at 5pm, at the Westchester Apartments.

Approval of Resolution #19-28, Approval of Fiscal Agent - Hinckley/Pine City Flames - *Motion by Scholin, seconded by Sloan to authorize the City of Pine City to server as a Fiscal Agent for the Hinckley/Pine City Flames On a rollcall vote, the motion passed 5-0, with Pederson, Scholin, Ovick, Pettie, and Sloan voting in favor, and none voting against.*

Discussion on the Fire Marshal contract – Discussion on transition dates and change in who is in charge of enforcement. A discussion was had on duties moving forward. Staff was provided direction to continue discussions and develop a transition plan for presentation to Council at a later date.

Alfresco Beer Application - Three Twenty Brewing Co. & discussion on sidewalk repair – Nick Olsen provided a summary of his request and the request for City contribution of \$2,000 to the concrete work. A discussion was had on a parking revision. *Sloan made a motion, seconded by Scholin, to approve to partner with 320 Brewing for removal and replacement of sidewalk and plan presented and to look at restriping of street. Motion carried.*

Motion by Pettie, seconded by Ovick, to approve the Alfresco Beer Application for 320 Brewing for 2019. Motion carried.

Ragnar Relay Route – *Motion by Scholin, seconded by Sloan, to acknowledge and approve the Ragnar Relay Route as presented to the City. Motion carried.*

Voyageur Logistics use of Voyageur Image – *Motion by Scholin, seconded by Pettie to approve the use of an image of the Voyageur statute in marketing for Voyageur Logistics with note of potential for removal of permission if the images are misused. Motion carried.*

Approval to purchase park signs (Voyageur, West Side, Robinson & Cross Lake Preserve) -Smetana provided a summary of the sign request. A noted request to include verbiage related to the fiscal support made by supporting entity. *Motion by Pettie, seconded by Pederson, to approve purchase of park signs for Voyageur, West Side, Robinson, & Cross Lake Preserve and accept donations as presented. Motion carried.*

Approval of items for Cross Lake Preserve Park – Smetana provided a summary of the request. Discussion on using the sidewalk fund to pay for the ROW sidewalk \$4,300. *Motion by Sloan, seconded by Pettie, to proceed with the park as presented with park including purchase of grass seed and application with ROW sidewalk to be funded out of the Capital Sidewalk budget. Motion carried.*

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Seasonal Lifeguard and WSI positions – *Motion by Ovick, seconded by Pettie, to approve hiring of Seasonal Lifeguard and WSI positions as presented. Motion carried.*

Allison Gusk: \$12.25 (she will be the on-site team leader) Natalie Cahill: \$12 (lifeguard and WSI) Erin Pavelka: \$12 (lifeguard and WSI) Elsie Lundquist: \$11.75 (lifeguard and WSI) Emily Carpenter: \$11.50 (lifeguard and WSI) Chloe Johnson: \$11.50 (lifeguard and WSI) Elizabeth Cahill: \$11.50 Ashli Webster: \$11.50 (lifeguard and WSI) Ali Brown: \$11.50 Addie Chryst: \$11.50 (lifeguard and WSI) McKenna Webster: \$11.50 Howie Hodena: \$11.25 (lifeguard and WSI) Duke Waxberg: \$11.25 (lifeguard and WSI) Nate Webster: \$11.25 Isabell Helseth: \$11.25 Keyara Berube: \$11.25 Jacob Merrick: \$11.25 (lifeguard and WSI) Jolie Wictor: \$11.25 (lifeguard and WSI) Noah Miller: \$11.25 Leah Westerman: \$11.00 George Ausmus: \$11.00 Tanner Brouwer: \$11.00 Gabe Westbrook: \$11.00 Delfin Cruz: \$11.00

Discussion on purchase of Reiser Property PID 42-0001-003- *Motion by Scholin, seconded by Sloan, to approve staff proceeding with the purchase of PID 42-0001-003 including related survey, recording, and title costs. Motion carried.*

April 2019 Monthly Liquor Sales Report – Staff were unable to compile the reports prior to the meeting. Smetana provided an overview of the April activity. No action was taken on this item.

Approval to hire 3 Seasonal Cashiers - *Motion by Ovick, seconded by Pettie, to approve hiring of three Seasonal Cashiers at \$11.50/hour; Rich Elliot, Allison Gusk, and Erin Pavelka. Motion carried.*

Mayor Pederson adjourned the meeting at approximately 9:52 pm.

Matt Van Steenwyk
City Administrator

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