



**Minutes**  
**Regular City Council Meeting**  
**February 28, 2019 - 8am**  
**Council Chambers**  
315 Main Street South

**In attendance:** Mayor Carl Pederson, Councilor Steve: Ovick, Councilor Gina Pettie, Councilor Brian Scholin, and Councilor Mary Kay Sloan.

**Absent:** None.

**Staff in attendance:** Interim City Administrator/Treasurer Matthew Van Steenwyk, Liquor Store Manager Lara Smetana, and Community Development Director Lezlie Sauter.

The Mayor called the meeting to order at approximately 8:00 a.m. and led the Council in the Pledge of Allegiance.

**Additions and/or Deletions to the Agenda** – A request was made to add a discussion on the potential purchase of the Reiser property located adjacent to the softball fields (PID 420001003). *Motion by Pettie, seconded by Ovick, to accept the changes to the agenda as presented. Motion carried.*

**Open Forum** – No public comment was made or offered.

**Approval of purchase of 40 metal banners from Atscott Manufacturing with cost change - \$3,200.00 (price change from \$74 to \$80 per sign total difference is \$240 greater than previously approved \$2,960.00 amount) - Motion by Scholin, seconded by Pettie, to approve the purchase of 40 metal banners at the revised price of \$3,200. Motion carried.**

**Discussion on private parties at the Library meeting room** – Scholin provided a summary of the proposed policy change. A discussion was had on the value of the room to the community and inclusion of a damage deposit. Request for the number of groups/individuals who are using the room. No action was taken on this item.

**Approval of financing for Street Sweeper** – Van Steenwyk provided a summary of the financing options. A discussion was had on the use of cash and financing. *Motion by Pederson, seconded by Sloan, to approve the financing of the previously approved Street Sweeper through Northwoods bank at a rate of 3.875% for 48 months - \$190,283. Motion carried.*

**Approval to advertise for and interview PW2 General maintenance employee** – Van Steenwyk noted the pending retirement of one of the Public Works 2 workers. *Motion by Pettie, seconded by Scholin, to approve the recruitment of a Public Works 2 – General Maintenance employee. Motion carried.*

**Discussion on Chapter 2: Section 200.11 Salaries of Mayor & Council Members, Subd. 1-3** – Scholin noted a discussion of at Ordinance Review committee pertaining to chapter 2 Section 200.11 Salaries of Mayor & Council Members subd. 1-3. A discussion was had on not paying any committee members/volunteers. Tabled to the second meeting in April.

**Discussion on 5th Street Docks** – Van Steenwyk provided a summary of the 5<sup>th</sup> St SE dock issue. Direction to coordinate a meeting with the condo owners, management, and Parks & Recreation members.

**Fire Committee** – Ovick gave an update on the contract negotiations and the relatively smooth process.

**Planning Commission** - Rescheduled meeting date from 3-19-19 to 3-12-19 due to special election. Scholin provided a summary of the developments discussed.

**Hilltop Cottages** – Ovick made an inquiry on the Hilltop notices in the paper.

**Pine City Area History Association** – Van Steenwyk addressed a letter received related to maintaining storage and display space for the History Association in our redesign plans.

**Park & Rec** – Sloan relayed a discussion at the P&R committee related to a Veterans Memorial Park. Sloan noted that the Lions may be interested in assisting with the inclusive park. Ongoing discussion with the Civic Center and the Rinks. Sloan noted the split of the P&R and Public Works Committees.

**EDA** – Pederson provided an update of the EDA activity and the discussion of the Commercial Rehabilitation program.

**Mill Site Redevelopment** – Pederson provided an update on the Mill Site Redevelopment committee and the development of an action plan. Next meeting scheduled for April 25<sup>th</sup>.

**Executive** – Noted continued work on Personnel Policy.

**City Hall Project** - PCAHA Letter - Van Steenwyk provided a summary of the letter received from PCAHA.

**2020 Complete Count Census** – Scholin provided a summary of the County's Census efforts. Scholin noted minimal efforts to be made by the County.

*Motion to enter into a Closed Session at approximately 9:15 pursuant to Minn Stat. 13D.05 Subd. 3 (c) to consider purchase of real property located at 1220 Main St S, Pine City, MN, PID# 42-00010-03 by Sloan, seconded by Pettie. Motion carried.*

*Motion to enter back into open session at approximately 9:37 by Ovick, seconded by Sloan. Motion carried.*

*Council direction to reach out to the Reiser's to negotiate the purchase of a portion of PID 42-00010-03.*

**Mayor** – Pederson provided an update of the Firstlight rebranding efforts.

*Motion to adjourn the meeting at approximately 9:45 am.*

**Matt Van Steenwyk**  
**Interim City Administrator / City Treasurer/Assistant to the City Administrator**

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City of Pine City

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