



EDA Meeting Minutes
Wednesday, February 26, 2020 8:30 a.m.
Pine Government Center (Council Chambers)

Attendees: EDA President Kevin Anderson, EDA Vice President Frank Christopherson, City Councilor Steve Ovick, Doug D'Aigle, Tom Gahler, and Mike Sauser.

Staff: Matthew Van Steenwyk, City Administrator and Lezlie Sauter, Community Development Director

Absent: Mayor Carl Pederson

Call Meeting to Order at approximately 8:30 am by President Kevin Anderson.

Approval of January 22, 2020 Meeting Minutes - *Motion to approve the January 22, 2020 meeting minutes by Christopherson, seconded by Gahler. Motion carried by unanimous consent.*

Presentation of January Treasurer's Report and January 2020 bills- *Motion to approve the January bills and Treasurer's report by Christopherson, second by Ovick. Motion carried by unanimous consent.*

Marketing for the Industrial Park – A presentation was provided by Shawn Stevens, Sky Eye Films, for an economic development video proposed in partnership with ECE to highlight our industrial park offerings. Mr. Stevens presented some other community videos for reference. A discussion was had on ECE's partnership if the City would move toward a hybrid video. ECE noted that the video should primarily focus on the industrial park offerings. Stevens indicated that the project generally takes about 2 weeks for completion. A discussion was had on the video content and the other tourism and park videos the City has linked on our website. The EDA indicated general support with proceeding with the video production.

Tax Increment Financing Request, Resolution #20-01 – A representative from Ehlers provide a summary of the TIF request, fiscal impacts, and qualification criteria. A discussion was had on the pay-as-you-go TIF process. A discussion was had on the project specifics, rents, unit makeup, and affordability. *Motion by Christopherson, seconded by Ovick, to approve Resolution #20-01 – TIF with Commonwealth. Motion carried by unanimous consent.*

EDA Position Description – *Motion by Christopherson, seconded by Sauser, to approve the EDA position description as revised. Motion carried.*

Timber Pines Update – Sauter provided a project update noting the process with the Developer's Agreement.



EZ Electrical Solutions – No updated provided by Christopherson.

Airport Rd Parcel – Sauter provided an update and the potential move of the recycling location to the airport road parcel.

Don Julio Loan Update – Luedtke provided a brief update on the project noting a recent inspection. Luedtke noted the interior appears near completion. A discussion was had on the dumpster.

Mill Site Update/Market Study – Sauter provided an update on the Maxfield housing study. It was noted the combination of the Mill Site committee, HRA, and collaborative housing committee.

Early Years Academy Update – No updated provided.

Hotel – Sauter noted that staff and the Mayor have reached out to the developer team.

Orvis Property – A noted was made on a past discussion on the Orvis property. EDA members to reach out informally to see if the owner is receptive to discussing a sale.

Chamber Updates – Schueller provided a Chamber update noting the March Chamber meeting on Tuesday the 3rd in the Library Community Room.

Anderson provided a workshop notice on retaining business in a small community with discussion on succession plan.

Meeting adjourned at 9:55 am by President Anderson.

Minutes taken by:
Matthew Van Steenwyk, City Administrator