



**Special City Council Meeting Agenda
December 4, 2019 - 6:00pm
Council Chambers
315 Main Street South
PUBLIC TRUTH-IN-TAXATION HEARING**

1. Call to Order
2. Review of 2020 Budget and Levy
3. Public Comments
4. Close Public Hearing
5. Adjourn

**Regular City Council Meeting Agenda
December 4, 2019 – 6:30pm
Council Chambers
315 Main Street South**

1. Call to Order
2. Pledge of Allegiance
3. Proposed Additions or Deletions to Agenda
4. Approval of Consent Agenda Item
 - a. Minutes of [10/31/19](#) and [11/6/19](#) Council Meetings
 - b. Approval of November 2019 Expenditures (*to be available prior to meeting*)
 - c. Approval of Pine County [Fines Report](#) for October 2019
 - d. [Approval of 2020 Licenses](#): Liquor, Gaming Licenses, and Municipal Solid Waste Removal Licenses
 - e. Approval of One-Day Liquor License Application [for Pine County Thunderin' Toms](#)
 - f. Approval of One-Day Liquor License Applications [for Pine Center for the Arts](#) December 13 and January 10
5. **Open Forum** - This is an opportunity for citizens to present items to the Council that are not on the agenda. Each presentation is limited to three minutes and a maximum of fifteen minutes is set aside. If your item needs follow-up from the City, staff will arrange that.

6. Sheriff's Report

7. Introduction of Maggie Olson

8. Department/Committee Reports

a. Community Development

- i. [Resolution #19-66](#) - Minnesota Energy Resources Lot Rearrangement, PID 42.5058.000 and 42.6001.000
- ii. [Resolution #19-67](#) - Premier Properties Minor Subdivision, PID 42.0016.000
- iii. [Riverview Estates Variance Request](#) - 60 day extension, PID 42.5976.000 and 42.6024.000
- iv. [Planning Commission Position Description](#)
- v. [Community Development Intern](#) - Update
- vi. [Shoreland Ordinance Flexibility Agreement](#) - Update
- vii. [Recodification of City Code](#) - Proposals

b. Public Works

- i. [Request to waive](#) October water/sewer bill for Margie Cummings

c. Administration

- i. [Approve/Deny Resolution #19-63](#), Establishing Precinct and Polling Place for 2020 Elections
- ii. [Approve/Deny Resolution #19-64](#), Approving Staff to enter into a 3-year Collective Bargaining Agreement with MN Teamsters, Local No. 320 (*Drafting in process*)
- iii. [Approve/Deny Resolution #20-01](#), Set Statutory Tort Liability Limits
- iv. Approve/Deny Resolution #20-02 Fiscal Agent for Hinckley-Pine City Flames
 1. [Agreement](#)
 2. [Resolution #20-02](#)
- v. Approve of Renewal of [South Pine Government Center Building Lease](#)
- vi. Approve of Claims over \$10,000
 1. [SEH, 2019 Street Improvements - NE area \\$35,598.03](#)
- vii. [2020 Fee Schedule](#) - Draft

d. Parks & Rec

- i. Woodpecker Ridge Park Plan - Update
- ii. Hilltop Park Rink [Operations/Maintenance Agreement](#)
- iii. Hilltop Park Light and Water update (Verbal)
- iv. [Approval to hire Rink positions resulting from recruitment.](#)
- v. [Park & Recreation Coordinator](#) job description
- vi. [LeRoy Samuelson Memorial Park signage \(Ballfield\)](#)

e. Liquor

- i. [November Sales Report](#)

9. Fire Department

- a. [Fire Relief Association Request](#)

10. Mayor

- a. Discussion of Committee Appointments - Term and count limitations
 - i. [Notice for recruitment](#)
 - ii. [City Commission-Committee Policies](#)
 - iii. [Application](#)

City of Pine City

315 Main Street South, Suite 100, Pine City, Minnesota 55063-1619 | Phone: 320.629.2575 | Fax: 320.629.6081
E-mail: admin01@pinecitygov.com | Website: pinecity.gov/office.com

This institution is an equal opportunity provider and employer

11. Miscellaneous Items/No Action Required

- a. [ECE Rate Change](#)
- b. [City Council Dates in 2020](#)
- c. [Fire Incident Report](#)

12. Closed Session - Discussion regarding union negotiations pursuant to Minn Stat. 13D.03

13. Adjournment

For the upcoming calendar, visit PineCity.GovOffice.com and click on “Calendar and Events”.
All meeting dates and times are subject to change. Please check the City Calendar for any updates.

Thur. Dec 5	1:30 pm	Timber Pines Groundbreaking
Thur. Dec 12	8:30 am	Park & Recreation Committee Meeting
Tues. Dec. 17	9:00 am 6:30 pm	HRA Meeting Planning Commission Meeting
Tue. Dec. 24	All Day	Christmas Eve - City Offices closed
Wed. Dec. 25	All Day	Christmas Day - City Offices closed
Tue. Dec. 31	All Day	New Year’s Eve - City Offices closed
Wed. Jan. 1	All Day	New Year’s Day - City Offices closed

City of Pine City

315 Main Street South, Suite 100, Pine City, Minnesota 55063-1619 | Phone: 320.629.2575 | Fax: 320.629.6081
E-mail: admin01@pincitygov.com | Website: pincity.govoffice.com

This institution is an equal opportunity provider and employer