



**HOUSING AND REDEVELOPMENT AUTHORITY
MONTHLY MEETING MINUTES
February 18, 2020 - 10:00 AM
Pine City - Council Chambers**

Board Members present: Mayor Carol Pederson, Gina Pettie, and Becky Schueller.

Absent: Rita Watson

Staff present: Deb Robelia, Executive Director of the Pine City HRA, Matthew Van Steenwyk, City Administrator, Lezlie Sauter, Community Development Director.

Other Board/Committee members present: Frank Christopherson (EDA), Councilor Mary Kay Sloan, and Councilor Steve Ovick.

Other Attendees: Rose Dunn, Executive Director Mora HRA, Jill Henricksen, Minnesota Housing Partnership, Skip Duchesneau and Andrew Duchesneau, DW Jones.

Meeting brought to order at approximately 10:02 am.

Approve January 28, 2020 meeting minutes – Motion to approve the January 28, 2020 meeting minutes by Schueller, seconded by Pettie. Motion carried by unanimous consent

Check register review/approval (01/09/2020 – 2/11/2020 Check #12097-12129) – Pettie motioned to approve, seconded by Schueller, the check register for period 01/09/2020 – 02/11/2020. Motion carried.

February 2020 Management Report – Robelia provided a summary of the February 2020 management report. No action was taken on this item.

Housing Resources Engagement Session Recap – Sauter provided an overview of the housing resource engagement session, the pending Maxfield Research study, and an overview of work done in Cloquet.

DW Jones – Ron (Skip) and Andrew Duchesneau – Sauter introduced the representatives from DW Jones. Duchesneau provided a PowerPoint of projects DW Jones has completed in the past that may be relative to the City of Pine City.

AIA Search for Shelter Presentation – Sauter provided an overview of the Mill site project to date and the property design conducted through AIA Minnesota. A discussion was had on the project proposals. A discussion was had on the variance process and how it would apply to the

Mill site project. A conversation was had on the various project ideas, locations, funding methods, and application periods. No action was taken on this item.

Co-Chair - *Motion by Pederson, seconded by Pettie, to nominate Schueller as co-chair. Motion carried.*

Motion by Schueller, seconded by Pettie, to recommend the addition of Aaron Duffee to the HRA. Motion carried.

Next meeting is scheduled for March 17th at 10:00 am.

Meeting adjourned at 12:02 by Schueller, seconded by Pettie. Motion carried.

Minutes by:
Matthew Van Steenwyk, City Administrator